

GRIEVANCE TIMELINE

DATE FILED: _____

GRIEVANT'S NAME: _____

Your local's specific grievance timeline will be described in your collective bargaining agreement. This form will help you keep track of deadlines.

UNION

MANAGEMENT

STEP ONE

of days to file: _____

of days to respond: _____

Who: _____

Who: _____

Date filed: _____

Date response due: _____

STEP TWO

of days to appeal: _____

of days to appeal: _____

Who: _____

Who: _____

Date appealed: _____

Date response due: _____

STEP THREE

of days to appeal: _____

of days to appeal: _____

Who: _____

Who: _____

Date appealed: _____

Date response due: _____

ARBITRATION

of days to appeal: _____

of days for arbitrator to respond: _____

Who: _____

Date filed: _____