



Filing Form 990N

Getting your tax exempt status re-instated

Applying for an Employee Identification Number (EIN)

Please see the attached materials presented to assist your local in the event that the local's tax exempt status has been revoked by the IRS. All locals have been notified by NAGE of their obligation to file form 990N in the past, however a number of locals, due to a change in local officers, or some other reason, have failed to file the form 990N.

It is critical that if you have not filed your form 990N in the past that you do so this calendar year. Form 990N must be filed online with the IRS, paper copies are not accepted.

If your local's tax exempt status has already been revoked please follow the procedures provided. We have included a sample application for re-instatement (IRS form 1024) for your reference.

You may fill out the required forms on your own with these materials as a guide or seek the assistance of a CPA in your area who is familiar with labor/not for profit organizations.

If you do not already have an Employee ID#, instructions are provided.

Please review these materials when you have read through these materials you may also want to review our training module including and IRS video on our website at http://nage.org/training_TreasurerRole.shtml.

If you need further assistance please contact the NAGE national treasurers officer at 617-376-7212.