

NAGE



MEMBERS FIRST

2022 NATIONAL CONVENTION

Notice to Local President

Sample Notice for Delegate Nomination Meeting

Certification Forms #1, 2, 3

Notice to NAGE Local Officers:

Pursuant to the NAGE National Constitution and By-Laws and the Constitution of the Service Employees International Union, the 2022 NAGE Convention will be held on October 10, 2022 through October 14, 2022.

- Under the LMRDA, members shall be given the right to determine whether to send delegates (and alternate delegates, if desired) to the NAGE Convention, either through constitutional provisions or secret ballot election.
- If local unions do not have local constitution and by-laws which delineate *ex officio* delegates, the local union officers who have been elected by secret ballot vote following the rules and regulations of the LMRDA, shall serve as delegates as outlined in the NAGE National Constitution and By-Laws, Article VI Section 5.
- If a local union does not have officers elected by secret ballot vote or if the local union officers who have been elected by secret ballot vote decline to be delegates, the local union must hold a nominations meeting for the members to determine if they will send delegates and how many to send. Notice of the meeting must be posted at least 10 days prior to the meeting so that it would be reasonable that all members are notified. Email notice, if available, should also be used. Quorum requirements will be suspended for this meeting. Provisions for written nominations must be made for members unable to attend the meeting.
- The first order of business at the meeting will be a vote by the members present whether or not to send and fund a delegate, how many to send, and whether or not to nominate an alternate delegate(s).
- Where *ex officio* delegates are seated, local executive boards should vote whether to expend union monies to send delegates, alternate delegates, or guests to the Convention.
- Certification Form #1 must be completed by all locals after it has been determined whether it will or will not be participating at the Convention.

If you indicate in Certification Form #1 that you WILL NOT be participating at the 2022 NAGE National Convention:

- Complete and return Form 1. No other action is necessary.

If you indicate in Certification Form #1 that you WILL be participating at the 2022 NAGE National Convention:

- Complete and return Form #1, along with Form #2 OR Form #3
- Certification Form #2 must be completed by all locals which will be sending *ex officio* delegates based on either its local constitution and by-laws or the NAGE National Constitution and By-Laws.
- Certification Form #3 must be completed by all locals which have chosen to send delegates, but currently have no officers who have been elected by secret ballot, or the officers elected by secret ballot have declined to attend as delegates. These locals must have a secret ballot election in accordance with LMRDA rules and regulations to determine delegates to the Convention.

To summarize: All locals must complete and return Certification Form #1. If a local indicates on Form #1 that it chooses not to participate at the 2022 NAGE National Convention, then no other Forms or actions are needed. If a local indicates on Form #1 that it will be sending delegates to the Convention, then it must complete either Form #2 or Form #3, depending on the individual circumstances of the local.

- If delegates are approved and there is only one nominee per delegate position, then no election is required and Certification Form #3 must be completed.
- If delegates are approved and delegates are *ex officio*, Certification Form #2 must be completed, including proof that the officers who are *ex-officio* delegates have been elected by secret ballot.
- If delegates are approved and there are multiple nominees for any delegate position, an election will be needed. Please contact your NAGE National Representative. Upon completion of the election Certification Form # 3 must be completed.

NAGE National Representatives will monitor the nominations and election of locals with over 50 members. In smaller locals, union personnel will be responsible for self-certifying what occurred at the meeting.

Locals are encouraged to hold these "delegate decision/elections" as soon as possible, but no later than July 6, 2022. Locals are required to complete nomination and election of delegates by July 6, 2022.

Enclosed you will find a form for the NOTICE OF DELEGATE DETERMINATION MEETING AND CERTIFICATION FORMS #1, 2, and 3. The forms must be filled out and faxed or emailed back to the NAGE Election Officer.

If you have any question, please direct them to:

Bernie Flynn
NAGE Election Officer
159 Burgin Parkway
Quincy, MA 02169
Email: bflynn@nage.org
Fax: (617) 472-7566



NOTICE FOR DELEGATE NOMINATION MEETING

Pursuant to the NAGE National Constitution and By-Laws and the Constitution of the Service Employees International Union, the 2022 NAGE Convention will be held on October 10, 2022 through October 14, 2022, at Bally's Hotel & Casino, Las Vegas, NV. NAGE Local _____ will hold a meeting to determine whether or not to send delegates to the Convention.

Local _____ will hold a meeting on:

Date: _____

Time: _____

Place: _____

The first order of business will be a voice vote by the members in attendance on the question of sending a delegate or delegate(s) to the Convention. If the membership votes to send delegate(s) and/or alternate delegate(s):

Nominations will be taken from the floor or if officers are *ex officio* delegates, nominations are not required. Proof that the officers were elected by secret ballot and a copy of the local's by-laws, if applicable, as approved by the National Executive Committee must be attached to Certificate #2.

To nominate a candidate for delegate, you must be a member on good standing. To be nominated as a delegate, you must have been a member in good standing in NAGE for a one year preceding the nomination.

All members are invited to attend delegate nomination and election meetings. Members who cannot attend this meeting may submit written nomination to _____ at _____ prior to the meeting, and must be signed by the member making the nomination.

In the event that there is only one nominee for each approved delegate position, that person will be declared elected and an election will not be necessary.

Any protests regarding the conduct of the election must be made to the Election Officer in writing at any time before, during or after the election, but no later than fifteen (15) days of the event or circumstance giving rise to the protest.

Bernie Flynn
NAGE Election Officer
159 Burgin Parkway
Quincy, MA 02169
Fax: (617) 376-7566
Email: bflynn@nage.org

NAGE NATIONAL CONVENTION



CERTIFICATION FORM #1

NAGE Local: _____

Delegate Entitlement: _____

This is to certify that Local _____ called an Executive Board meeting held on _____ at which the Executive Board voted to:

- YES - Send _____ delegate(s) and _____ alternate delegate(s) to the NAGE Convention, by a vote of _____ to _____.
- NO - Will not send any delegates to the NAGE Convention, by a vote of _____ to _____.

(Please check one box)

Signature

Printed Name

Title

Telephone (day)

Date

Email

Please return this form to:
NAGE Election Officer
159 Burgin Parkway
Quincy, MA 02169
Fax: (617) 376-7566
Email: bflynn@nage.org

NAGE NATIONAL CONVENTION



CERTIFICATION FORM #2

NAGE Local: _____

Delegate Entitlement: _____

This is to certify that NAGE Local _____ will send _____ delegate(s) to the NAGE Convention, and that those delegate(s) are *ex officio* delegate(s):

- Ex officio* per local by-laws (please attach by-law Article)
- Ex officio* per the NAGE National Constitution and By-Laws, Article VI Section 5
(please check one box)

This is to also certify that the officers of the local were elected by secret ballot in the election conducted on _____. Name(s) of delegate(s) are as follows (please print):

Delegate(s)	Alternate(s)
1. _____ <small>name</small>	1. _____ <small>name</small>
_____	_____
<small>address</small>	<small>address</small>
_____	_____
<small>city</small> <small>state</small> <small>zip</small>	<small>city</small> <small>state</small> <small>zip</small>

List any additional delegate and alternates on page 2)

Signature of certifying union official

Printed Name

Title

Telephone (day)

Date

Email

Please return this form to:
NAGE Election Officer
 159 Burgin Parkway
 Quincy, MA 02169
 Fax: (617) 376-7566
 Email: bflynn@nage.org

159 Burgin Parkway • Quincy, Massachusetts 02169

NAGE NATIONAL CONVENTION



CERTIFICATION FORM #2

NAGE Local: _____

Delegate(s)

Alternate(s)

2. _____
 name

address

city state zip

2. _____
 name

address

city state zip

3. _____
 name

address

city state zip

3. _____
 name

address

city state zip

4. _____
 name

address

city state zip

4. _____
 name

address

city state zip

Signature of certifying union official

Printed Name

Title

Telephone (day)

Date

Email

NAGE NATIONAL CONVENTION

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 159 Burgin Parkway
 Quincy, MA 02169
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2022

CERTIFICATION FORM #3

NAGE Local: _____

Delegate Entitlement: _____

This is to certify that NAGE Local _____ conducted an election on _____ for Delegates to the National Convention.

Election held because *ex officio* delegate(s) declined to attend

Election held because local needed eligible delegate(s)

As the result of this election the names and addresses fo the delegate(s) are as follows:
(please print)

Delegate(s)

Alternate(s)

1. _____
name

1. _____
name

address

address

city state zip

city state zip

List any additional delegate and alternates on page 2

Signature of certifying union official

Printed Name

Title

Telephone (day)

Date

Email

Please return this form to:
NAGE Election Officer
159 Burgin Parkway
Quincy, MA 02169
Fax: (617) 376-7566
Email: bflynn@nage.org

NAGE NATIONAL CONVENTION



CERTIFICATION FORM #3

NAGE Local: _____

Delegate(s)

Alternate(s)

2. _____
name

2. _____
name

address

address

city state zip

city state zip

3. _____
name

3. _____
name

address

address

city state zip

city state zip

4. _____
name

4. _____
name

address

address

city state zip

city state zip

Signature of certifying union official

Printed Name

Title

Telephone (day)

Date

Email

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