

NAGE June 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 4 Day Supervisory Prep Day 1 -Tewksbury PowerPoint Intermediate - Tewksbury Excel Beginners-Wrentham	2 PowerPoint Intermediate –Wrentham PowerPoint Beginners-Tewksbury	3 PowerPoint Intermediate - Tewksbury	4
5	6 Dealing with Diff. People-NAGE location Business Writing- Malden Interviewing Skills-Boston Word Intermediate-19 Staniford St. Boston Room B Excel Intermediate-Boston, 19 Staniford St	7 PowerPoint Beginners – Boston	8 4 Day Supervisory Prep Day 2 –Tewksbury Resume Writing-NAGE Quincy Excel Intermediate-Westfield	9	10 Word Intermediate- Waltham	11
12	13 Defusing Hostile Situations-NAGE Headquarters-Quincy Word Intermediate-Wrentham Access Intermediate-Boston CyberSafe-Westfield	14 Access Intermediate-Boston	15 Interviewing Skills-Canton	16	17 Excel Intermediate-Waltham Introduction to PC - Waltham	18
19 Father's Day	20 4 Day Supervisory Prep Day 3 -Tewksbury PowerPoint Intermediate-Boston, 19 Staniford, Rm B PowerPoint Intermediate-Westfield Introduction to PC Waltham CyberSafe - Westfield	21 Access Advanced-Tewksbury	22 Access Advanced – Boston Excel Beginners-Tewksbury Word Intermediate-Wrentham	23 4 Day Supervisory Prep Day 4 -Tewksbury	24 PowerPoint Beginners-Waltham	25
26	27 Public Speaking Workshop-NAGE location PowerPoint Beginners-Wrentham Resume Writing-Framingham Access Beginners- Boston	28 CyberSafe – NAGE location Effective Communications-Westborough Access Beginners-Boston	29 Word Advanced- Waltham Introduction to PC- Boston	30		