

NAGE April 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 Public Speaking Workshop-Northampton Excel Intermediate- Wrentham Effective Communications-Malden Effective Meetings-NAGE Headquarters Excel Advanced-Boston	5 Interviewing Skills-Northampton Excel Advanced-Wrentham Excel Intermediate-Tewksbury	6	7 n Hoisting License Prep - Boston	8 PowerPoint Beginners-Waltham	9
10	11 4 Day Supervisory Prep Day 1 –Boston Excel Advanced-Boston Lock Out Tag Out – Tewksbury Confined Space Entry-Tewksbury	12 4 Day Supervisory Prep Day 2-Boston Dealing with Diff. People-Northampton PowerPoint Intermediate-Boston	13 Word Intermediate-Tewksbury OSHA 1 Training- Boston	14 Public Speaking Workshop-Canton PowerPoint Intermediate-Wrentham Word Advanced-Tewksbury Excel Advanced-Northampton Excel Intermediate-Westfield OSHA 1 Training- Boston	15 PowerPoint Intermediate - Boston	16
17	18 Patriot's Day	19 4 Day Supervisory Prep Day 3 –Boston Excel Beginners Boston PowerPoint Beginners -Tewksbury	20 Resume Writing-NAGE Quincy MassCareers/Introduction to PC-Boston	21 Effective Meetings-Westfield Excel Beginners-Waltham	22 Excel Advanced-Waltham	23
24	25 4 Day Supervisory Prep Day 4 –Boston Effective Communications-NAGE locations Excel Beginners-Waltham Word Advanced- 19 Staniford St., Boston	26 Defusing Hostile Situations-Canton Word Intermediate-Waltham Interviewing Skills-NAGE Quincy Excel Intermediate – 19 Staniford St., Room B- Boston	27	28 PowerPoint Beginners -Boston Excel Beginners-Westfield PowerPoint Beginners-Waltham	29	30